

**To:** Fagan, Susan[Fagan.Susan@epa.gov]  
**Cc:** Dibble, Christine[Dibble.Christine@epa.gov]; WCSD Webteam[WCSD\_Webteam@epa.gov]  
**From:** Hessling, Michael  
**Sent:** Tue 5/2/2017 8:29:16 PM  
**Subject:** RE: Please archive Clean Power Plan toolbox

I need to give direction to CGI soon, regarding the name change back to "cleanpowerplantoolbox" (which I think should be done) and the global update of all links from [www.epa.gov/cleanpowerplantoolbox/something](http://www.epa.gov/cleanpowerplantoolbox/something) to [archive.epa.gov/epa/cleanpowerplantoolbox/something](http://archive.epa.gov/epa/cleanpowerplantoolbox/something).

~Mike

**From:** Hessling, Michael  
**Sent:** Tuesday, May 02, 2017 4:24 PM  
**To:** Fagan, Susan <Fagan.Susan@epa.gov>  
**Cc:** Dibble, Christine <Dibble.Christine@epa.gov>; WCSD Webteam <WCSD\_Webteam@epa.gov>  
**Subject:** RE: Please archive Clean Power Plan toolbox

My notes:

- 1) Site owner must make sure all pages to be archived are published. Cannot proceed without this step.
- 2) Remove contact form from Contact Us page.
- 3) CPPT has 26 published pages.
- 4) Must change the site name (URL) so the right pages can be grabbed. I changed cleanpowerplantoolbox to cleanpowerplan-toolbox
- 5) Delete all unpublished pages—those will not archive. Optional step.
- 6) Grab some PDFs just to verify they've been deleted properly from www:  
[https://www.epa.gov/sites/production/files/2015-06/documents/us\\_acid\\_rain\\_program\\_elec\\_journal\\_aug\\_2007.pdf](https://www.epa.gov/sites/production/files/2015-06/documents/us_acid_rain_program_elec_journal_aug_2007.pdf),  
[https://www.epa.gov/sites/production/files/2014-11/documents/clean\\_power\\_plan\\_supplemental\\_proposal\\_webinar\\_11-5-](https://www.epa.gov/sites/production/files/2014-11/documents/clean_power_plan_supplemental_proposal_webinar_11-5-)

14\_final\_v2pptx.pdf, [https://www.epa.gov/sites/production/files/2016-09/documents/alabama\\_0.pdf](https://www.epa.gov/sites/production/files/2016-09/documents/alabama_0.pdf)

a. Check. These are 404 at www and 200 at archive.

7) Archive. Page by page, since we're not so sure about bulk archive. If we do try bulk archive, do it late at night or early in the morning.

8) OK, everything is archived at <https://archive.epa.gov/epa/cleanpowerplan-toolbox.html>

9) Next steps: rename back to cleanpowerplantoolbox ... **do we need to?? Peter can index at whatever URL.**

10) Global search/replace to find all links to [www.epa.gov/cleanpowerplantoolbox/something](http://www.epa.gov/cleanpowerplantoolbox/something) and update to [archive.epa.gov/epa/cleanpowerplantoolbox/something](http://archive.epa.gov/epa/cleanpowerplantoolbox/something).

Here's one nit: the CPP-Toolbox has a lot of links to CPP. We need to remember to change those links too, once the CPP web area gets archived.

~Mike

**From:** Fagan, Susan  
**Sent:** Tuesday, May 02, 2017 3:10 PM  
**To:** Hessling, Michael <[Hessling.Michael@epa.gov](mailto:Hessling.Michael@epa.gov)>  
**Cc:** Dibble, Christine <[Dibble.Christine@epa.gov](mailto:Dibble.Christine@epa.gov)>  
**Subject:** Please archive Clean Power Plan toolbox

Mike,

Please archive Clean Power Plan toolbox.

Christine has approved it.

Thanks  
Susan Fagan

US EPA, Office of Environmental Information, Office of Information Management

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